

**Flathead Lutheran Bible Camp**  
**2021 Volunteer Application**

603 S Main St, Kalispell MT 59901 / [www.flbc.net](http://www.flbc.net) / [office@flbc.net](mailto:office@flbc.net) / (406) 752-6602

Name: \_\_\_\_\_ Date of Application: \_\_\_\_\_

Phone: \_\_\_\_\_ (cell) (home)

Email: \_\_\_\_\_

Current Mailing Address:

\_\_\_\_\_  
\_\_\_\_\_

Shirt Size (unisex):    S        M        L        XL        2XL        3XL

Dietary Restrictions or Food Allergies:

\_\_\_\_\_  
\_\_\_\_\_

Volunteer Position (please circle):

Adult Volunteer      Camp Grandparent      Camp Pastor/Youth Director      Camp Nurse  
    Alumni Staff (21+)              Chaplain (2-3 week commitment)

**Please choose a first (1) and second (2) choice week you'd like to volunteer:**

\_\_\_ Week 1: June 20-25 (Ranch Camp; Staff-in-Training; Traditional Onsite)

\_\_\_ Week 2: June 27-July 2 (MAD Camp; Grand Camp; Bring a Big Person to Camp)

\_\_\_ Week 4: July 11-16 (XC Running Camp; Treehouse Camp - Pathfinders; Traditional Onsite)

\_\_\_ Week 5: July 18-23 (Night Camp; Traditional Onsite)

\_\_\_ Week 6: July 25-30 (Onsite Day Camp; Treehouse Camp – Trailblazers; Traditional Onsite)

\_\_\_ Week 7: August 1-6 (Adventure Camp; Traditional Onsite)

**Church Affiliation (optional):**

Home Congregation: \_\_\_\_\_

City, ST: \_\_\_\_\_ Pastor: \_\_\_\_\_ Denomination: \_\_\_\_\_

**Any relevant professional licensures, registrations, or certifications, such as CPR, Wilderness First Aid, Nursing license, etc? (Please include certification/license # and expiration date):**

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Emergency Contact (name and phone number):

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How did you hear about FLBC?

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### **Background Check Information**

We are deeply invested in the health & safety of all people at FLBC, therefore, volunteers must undergo a Background Check every 2 years as part of their application process. Please complete the questions below. We assure you that your information will be securely stored and destroyed when the check is complete. If you have questions or concerns, feel free to email [communitystaff@flbc.net](mailto:communitystaff@flbc.net).

Flathead Lutheran Bible Camp

### **DISCLOSURE AND AUTHORIZATION**

[IMPORTANT -- PLEASE READ CAREFULLY BEFORE SIGNING AUTHORIZATION]

#### **DISCLOSURE REGARDING BACKGROUND INVESTIGATION**

Flathead Lutheran Bible Camp ("the Company") may obtain information about you for employment purposes from a third party consumer reporting agency. Thus, you may be the subject of a "consumer report" and/or an "investigative consumer report" which may include information about your character, general reputation, personal characteristics, and/or mode of living, and which can involve personal interviews with sources such as your neighbors, friends, or associates. These reports may contain information regarding your credit history, criminal history, social security verification, motor vehicle records ("driving records"), verification of your education or employment history, or other background checks. Credit history will only be requested where such information is related to the duties and responsibilities of the position for which you are applying. You have the right, upon written request made within a reasonable time after receipt of this notice, to request disclosure of the nature and scope of any investigative consumer report and a copy of any report about you. Please be advised that the nature and scope of the most common form of investigative consumer report obtained with regard to applicants for employment is an investigation into your education and/or employment history conducted by First Advantage Background Services Corp. ("First Advantage"), P.O. Box 105292, Atlanta, GA 30348, 1-800-845-6004. The scope of this notice and authorization is all-encompassing, however, allowing the Company to obtain from any outside

organization all manner of consumer reports and investigative consumer reports now and throughout the course of your employment to the extent permitted by law. As a result, you should carefully consider whether to exercise your right to request disclosure of the nature and scope of any investigative consumer report.

**ACKNOWLEDGMENT AND AUTHORIZATION**

I acknowledge receipt of the DISCLOSURE REGARDING BACKGROUND INVESTIGATION and A SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT and certify that I have read and understand both of those documents. I hereby authorize the obtaining of "consumer reports" and/or "investigative consumer reports" by the Company at any time after receipt of this authorization and throughout my employment, if applicable. To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, state or federal agency, institution, school or university (public or private), information service bureau, employer, or insurance company to furnish any and all background information requested by First Advantage P.O. Box 105292 Atlanta, GA 30348, 1-800-845-6004, another outside organization acting on behalf of the Company, and/or the Company itself. Their Privacy Policy can be reviewed at <http://www.fadv.com/privacy-policy/>. I agree that a facsimile ("fax"), electronic or photographic copy of this Authorization shall be as valid as the original.

New York and Maine applicants or employees only: You have the right to inspect and receive a copy of any investigative consumer report requested by the Company by contacting the consumer reporting agency identified above directly. You may also contact the Company to request the name, address and telephone number of the nearest unit of the consumer reporting agency designated to handle inquiries, which the Company shall provide within 5 days.

New York applicants or employees only: By signing below, you also acknowledge receipt of Article 23-A of the New York Correction Law.

Have you ever been convicted of a felony? **Yes/No**

Have you ever been convicted of child abuse or any sexual abuse offense? **Yes/No**

If you answered yes to either, please explain:

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Full Name: \_\_\_\_\_

Physical Address: \_\_\_\_\_  
\_\_\_\_\_

Date of Birth: \_\_\_\_\_

SSN: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Summer Volunteer Positions at FLBC

**Camp Nurse/ Doctor:** Each week from June 20– August 6, there is an opportunity for licensed medical professionals to serve as onsite medical support for the week. Volunteer nurses/ doctors will be housed in the Nurse’s cabin and are the point person for all camper and staff medical needs throughout the week. The cabin features a bedroom with a queen bed, a small kitchenette, a fridge and a bunk area for campers in the main room. Due to the nature of this volunteer position, FLBC respectfully requests that persons serving in this position refrain from bringing guests.

**Camp Grandparent:** Whether you are a grandparent or not, if you’d like to serve campers by being a warm, friendly face who will be there to help them when they need a comforting presence, we have a job for you!

**Adult Volunteer/Alumni Staff:** If you are willing to be an extra pair of hands, willing to help out as needed around camp, consider being a general volunteer! You might help out in the kitchen, supervise a game of GaGa Ball, assist with canteen time or serve in the dining hall. The variety of tasks is vast– enjoy a diverse week supporting campers!

**Pastors & Youth Directors:** Camp pastors provide spiritual guidance each week of camp. Pastors & youth directors will take turns sharing the daily messages and will help provide guidance and knowledge to campers as they experience the week of camp, especially through bible study and worship planning. We love to have as many Pastors as possible, and often host 4, 5 or more in any given week.

**Chaplain (2-3 week commitment):** Camp chaplains serve as a resource to campers and staff during their time at camp, helping to guide the spiritual direction and religious life of camp. Chaplains will help summer staff plan and lead Sunday morning worship, including presiding at the Eucharist; you may also be called on to help plan and lead worship and campfires with cabin groups throughout the week. In this role, you would serve to promote high moral standards and positive relations among all in the camp community.

**All summer volunteers:** Every summer onsite volunteer is asked to lead an hour long Discovery Time 3 or 4 evenings throughout the week. Discovery Time is a one hour time block, each day, during which the campers will be able to sign up for an activity led by our volunteers or support staff. You can lead the

same themed activity each day or different ones throughout the week. Ideas of types of activities include: games, crafts, photography, story time, hiking, etc. Discovery Times that have been successful in the past are things like large group games (kickball, ultimate frisbee), hikes around camp, nail painting or some other active craft, canoe races and much more. Be creative! We ask you to bring all the supplies you will need. If you need assistance brainstorming or have questions about supplies available at camp, please contact Volunteer Coordinator, Kristin Young ([communitystaff@flbc.net](mailto:communitystaff@flbc.net)).

**A suggested donation of \$75 included with your application will assist us with processing, as well as supporting your time at camp. Thank you!**

## **Frequently Asked Questions**

**Do I need to bring my own bedding?** Yes. You will bring many of the same things as our campers: sheets/ blankets or a sleeping bag, pillow, towel(s), toiletries, shower shoes, flashlight, etc.

**Where will I sleep? Will I have a roommate? Bathroom?** All volunteers are housed in camp cabins. It is likely that you will share housing with other volunteers, unless you are volunteering with your spouse. Each person will have their own beds (may be a bunk bed). Alumni staff from the past 1 -5 years will typically be housed with leadership staff. Many, but not all, of the cabins that we utilize for volunteers have in-cabin bathrooms. Cabins without bath facilities will utilize a nearby bathhouse. If you have any special concerns, please contact [communitystaff@flbc.net](mailto:communitystaff@flbc.net). Note: all cabins have electricity.

**How long is a week of camp?** Camp starts with registration on Sunday between 3:30– 5pm & ends at noon on Friday. We encourage volunteers to spend the entire week at camp, if at all possible.

**Why do I have to have a background check?** FLBC requires all adults who are volunteering and who are guests of volunteers to have a criminal and National Sex Offender Registry background check. The info you submit will only be used for this purpose. Please understand that this is done for the safety of all.

**Can I bring my family to stay at camp while I volunteer?** We encourage everyone who is at camp to be an active volunteer, if at all possible. If your family member is not volunteering, please have them fill out the family member/ guest registration, background form and Participant Agreement &

Acknowledgement Form. Those not volunteering will be encouraged to make a donation. Non camper aged children may not accompany volunteers unless they are infant in arms; thank you for understanding.

**What is the minimum age to volunteer?** Volunteers must be at least 21 years of age or former staff members to volunteer during summer camp season.

**How many hours per day will I be working as a volunteer?** On average, 8-10 hours per day. Camp nurses/ doctors are expected to be on call 24 hours a day, due to the nature of the position. Our volunteer coordinator will work with you to plan your schedule.

**What about COVID-19?** We will be sending a welcome packet to you, which will include a section about pre-screening and self-monitoring before you come to camp. If you have more specific concerns, our staff would be happy to visit with you about our safety protocols and standards of procedure.